

KL01 - Create Activity Type

Functionality

Activity types are activities provided by a cost center. They are measured in units of time or quantity. Activity quantities are valued using a price. For e.g. Activity types are used to allocate machine cost from Machine cost center to the production orders.

A product is being produced in a cost center called as Labour cost center. The activity provided by the cost center to the product is labour hours. The cost center costs will be allocated using activity type to the product. Planned and actual hours are recorded as activity quantities. The quantity i.e. labour hours multiplied by the price will be allocated to the production order. A secondary cost element of type 43 is attached to the activity type.

Scenario

An activity type for Labour hours needs to be created.

Requirements

Secondary cost element of type 43 must be created before creating activity type.

Menu Path	Accounting → Controlling → Cost Center Accounting → Master Data → Activity Type → Individual Processing → KL01 - Create
Transaction Code	KL01

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1. Double Click on **KL01 - Create**

The screenshot shows the SAP 'Create Activity Type: Initial Screen'. The title bar includes 'Activity Type', 'Edit', 'Goto', 'Extras', 'System', and 'Help'. The menu bar contains 'Activity Type', 'Edit', 'Goto', 'Extras', 'System', and 'Help'. The toolbar includes icons for saving, deleting, and other functions. The main area is titled 'Create Activity Type: Initial Screen' and has a 'Master Data' tab. The 'Activity Type' field is set to 'LABOUR'. The 'Valid From' date is '01.01.2006' and the 'Valid To' date is '31.12.9999'. There is a 'Copy from' section with fields for 'Activity type' and 'Controlling Area'. The status bar at the bottom shows 'ACE (1) (800)', 'server', and 'INS'.

2. Update the following fields:

Field Name	Field Description	Values
Activity type	Activity types describe the activity produced by a cost center and are measured in units of time or quantity.	LABOUR
Valid from	Valid from date field	01.01.2006
To	Valid to date field	31.12.9999

3. Click **Enter** 

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4. Update the following fields:

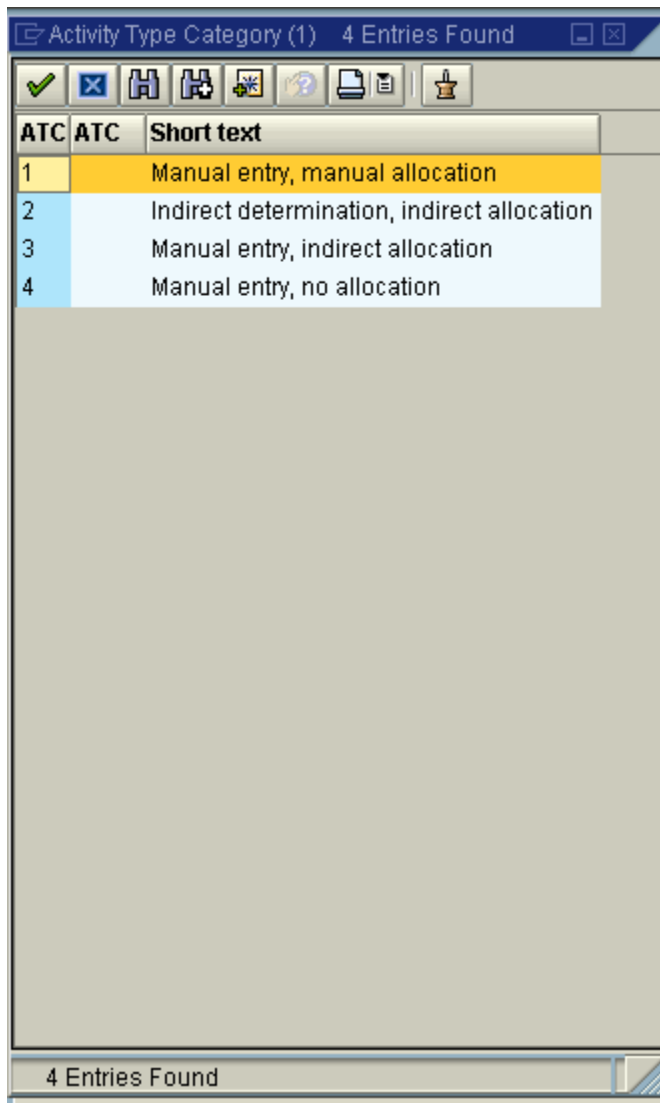
Field Name	Field Description	Values
Name	Description of the Name.	Labour hours
Description	Brief text description of the run schedule	Labour hours
Activity unit	Description of the Activity unit.	H

5. Click **CCtr categories** Button .

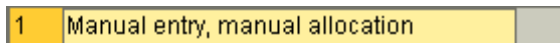
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6. Click **Activity Type Category** Button .

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7. Select **1 - Manual entry, manual allocation** in list box.



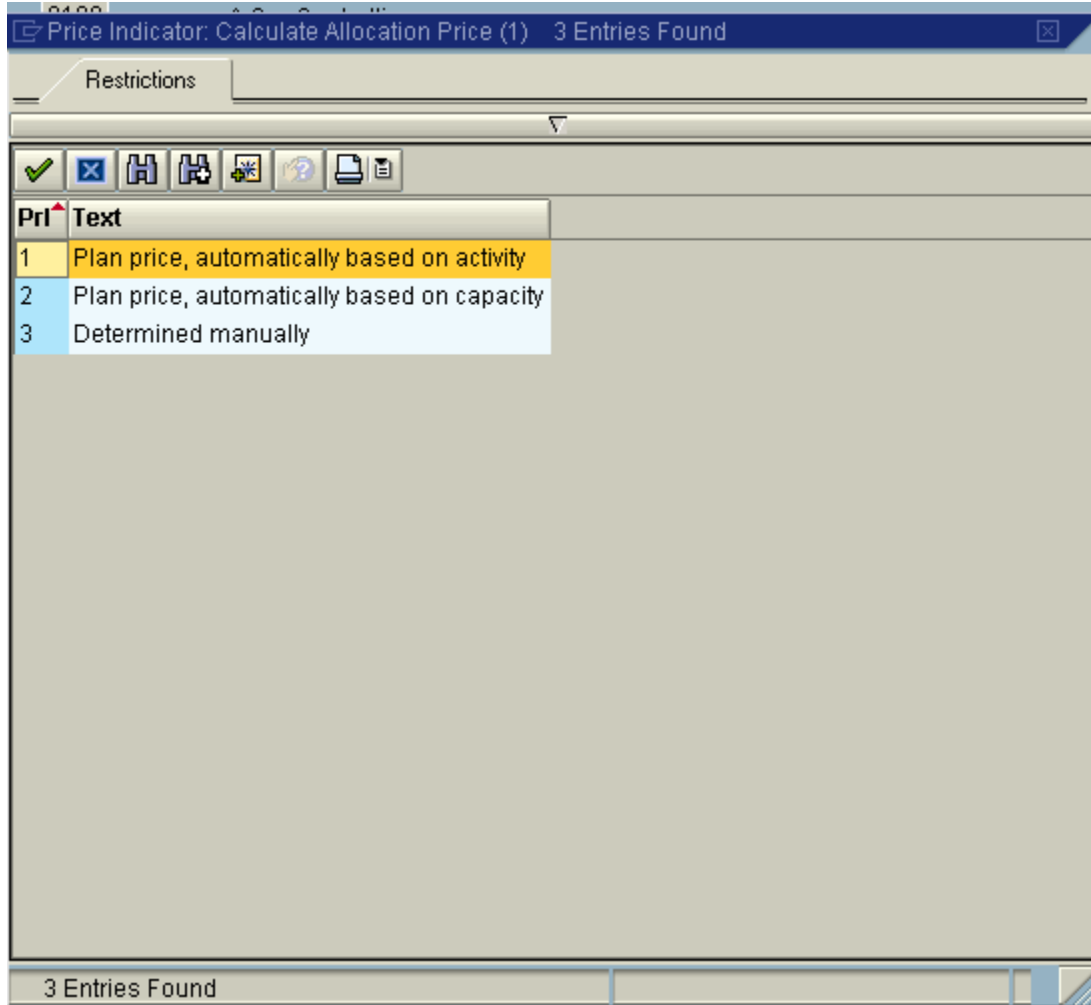
8. Update the following fields:

Field Name	Field Description	Values
Allocation cost element	The allocation cost element is a secondary cost element , under which the activity type or business process is allocated.	943202

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9. Click **Price indicator** Button .

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10. Select **1** Plan price, automatically based on activity

Note: Indicator showing how SAP calculates the price of activity type for a cost center..

11. Click <checkbox> **Average price** ☒ Average price. Indicator determining that activity prices for cost centers/activity types remain constant for the entire fiscal year.
12. Click the **Enter**  button.

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13. Update the following fields:

Field Name	Field Description	Values
Act Act typ cat	Act Act typ cat	1
Act. Price indicator	Act. Price indicator	5

Create Activity Type: Basic Screen

Activity Type: LABOUR Labour hours
 Controlling Area: 9100 A Grp Controlling area
 Valid From: 01.01.2006 to: 31.12.9999

Basic data Indicators Output History

Names

Name: Labour hours
 Description: Labour hours

Basic data

Activity Unit: H Hour
 Cctr categories: A

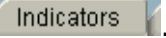
Allocation default values

ATyp category: 1 Manual entry, manual allocation
 Allocation cost elem: 943202 Labour hours
 Price indicator: 1 Plan price, automatically based on activity
☐ Actual qty set ☒ Average price
☐ Plan quantity set ☐ PreDistribFixedCosts

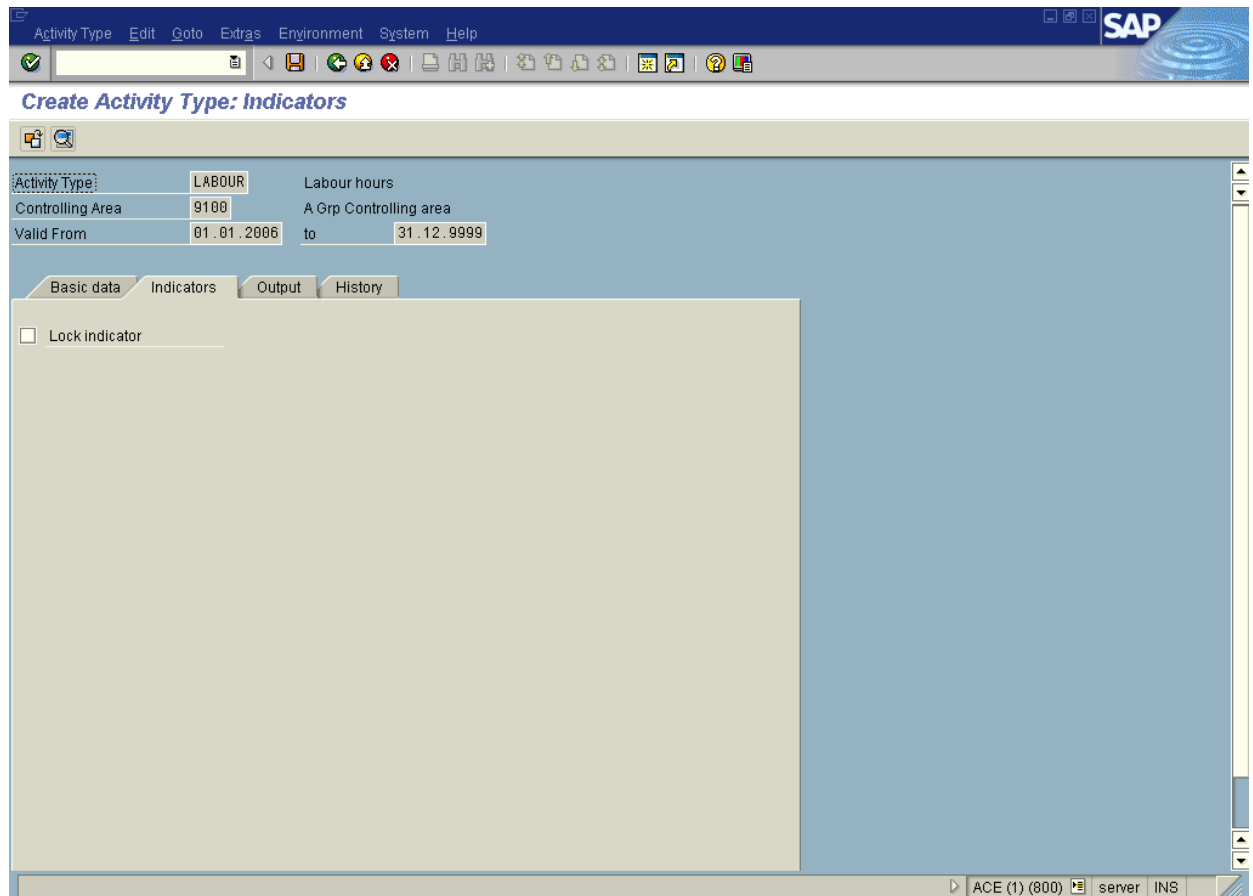
Variance values for actual allocation

Actl Acty Type Cat.: 1 Manual entry, manual allocation
 Act. price indicator: 5 Actual price, automatically based on activity

ACE (1) (800) server INS

14. Click <tab button> **Indicators** .

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The screenshot shows the SAP 'Create Activity Type: Indicators' screen. The title bar includes 'Activity Type', 'Edit', 'Goto', 'Extras', 'Environment', 'System', and 'Help'. The SAP logo is in the top right corner. The main area contains the following fields:

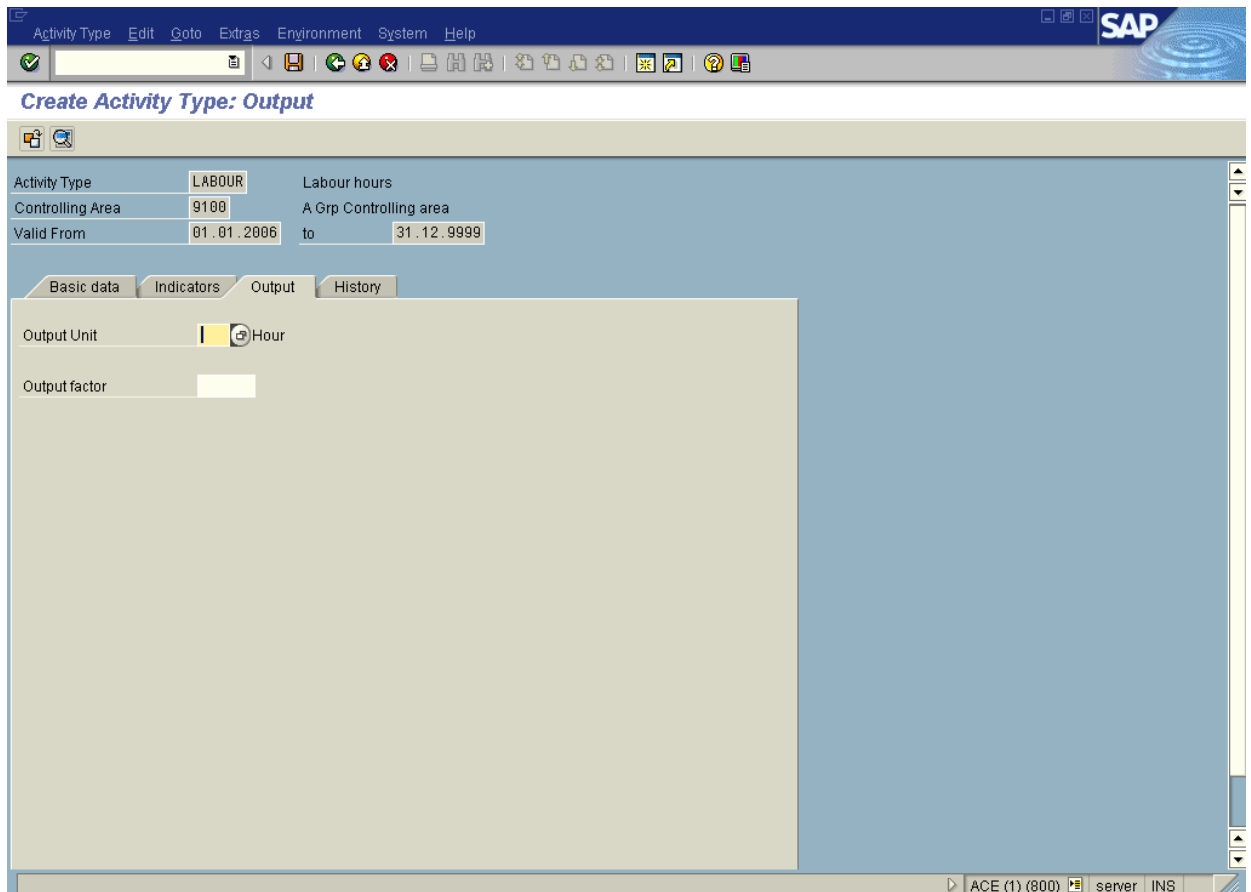
Activity Type:	LABOUR	Labour hours
Controlling Area	9100	A Grp Controlling area
Valid From	01.01.2006	to 31.12.9999

Below these fields are four tabs: 'Basic data', 'Indicators', 'Output', and 'History'. The 'Indicators' tab is currently selected. Under this tab, there is a checkbox labeled 'Lock indicator' which is currently unchecked. The bottom status bar shows 'ACE (1) (800)', 'server', and 'INS'.

Note: This screen controls activity type locking.

15. Click the **Enter**  button.
16. Click <tab button> **Output** .

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The screenshot shows the SAP 'Create Activity Type: Output' screen. The title bar includes 'Activity Type', 'Edit', 'Goto', 'Extras', 'Environment', 'System', and 'Help'. The SAP logo is in the top right corner. The main area contains the following fields:

Activity Type	LABOUR	Labour hours
Controlling Area	9100	A Grp Controlling area
Valid From	01.01.2006	to 31.12.9999

Below these fields are four tabs: 'Basic data', 'Indicators', 'Output', and 'History'. The 'Output' tab is selected. It contains the following fields:

Output Unit	Hour
Output factor	

The status bar at the bottom right shows 'ACE (1) (800)', 'server', and 'INS'.

Note: *There are no required fields to be entered.*

17. Click the **Enter**  button.

18. Click **Save** 